

# MINUTES

## Regular Meeting BOARD OF TRUSTEES

Vernon College  
July 28, 2010

The Board of Trustees of Vernon College met on Wednesday, July 28, 2010 at 1:00 p.m. in the Board Room of the *Osborne Administration Building* with the following present: Mr. Gene Heatly, Chairman; Mr. Bob Ferguson, Vice-Chairman; Mr. Norman Brints, Secretary. Other board members in attendance: Mr. Curtis A. Graf, Mrs. Sylvia G. Mahoney, and Mrs. Vicki Pennington.

Others present were Dr. Dusty Johnston, President, and Deans: Dr. Gary Don Harkey, Mr. Joe Hite, Mr. Garry David, Mr. John Hardin, III. Also present were: Ms. Michelle A. Alexander, Director of Institutional Advancement and Executive Director, Vernon College Foundation; Mr. Bob Bolton, Associate Dean Administrative Services; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Mrs. Shana Munson, Associate Dean, Career & Technical Education; Ms. Michelle Wood, Director of Continuing Education; Mrs. Christie Lehman, Coordinator of Marketing & Alumni Relations; Mrs. Criquett Lehman, Director of Quality Enhancement Plan (QEP); Mrs. Melissa Elliott, Director of Financial Aid; Mrs. Lois Jablonski, General Ledger Accountant; Ms. Mary King, Administrative Secretary to the President; and Ms. Kathy McClellan, of *The Vernon Daily Record*.

Chairman Heatly called the meeting to order at 1:00 p.m.

Mr. Ferguson made the motion to accept the *Minutes of the June 23, 2010 Regular Meeting* as presented. Mr. Graf seconded the motion and it carried unanimously.

Mr. Garry David presented the *Financial and Investment Reports as of June 30, 2010*. Mr. Brints made the motion, seconded by Mr. Ferguson to accept the report as presented. The motion carried unanimously.

Mr. Ferguson made the motion, seconded by Mr. Brints to approve the resolution to participate and become a member of the state local government purchasing cooperative. The motion carried unanimously.

Mrs. Pennington made the motion, seconded by Mrs. Mahoney to approve the 2010-2011 Annual Action Plan. The process of putting the annual plan together produced a technology plan, a personnel plan, a facility plan, and an institutional improvement plan. The motion carried unanimously.

Mr. Ferguson made the motion, seconded by Mr. Brints to approve the Fall Continuing Education Class and Fee Schedule as presented and to authorize the Associate Dean of Career and Technology Education to set fees for additional classes if needed during the fall 2010 semester. The motion carried unanimously.

Mrs. Mahoney made the motion, seconded by Mr. Graf to approve subcontractors and costs for Phase I of the baseball expansion/renovation project. Total cost for Phase I is \$712,394.00 of which \$500,000.00 was given by a private donor, leaving a balance of \$212,394.00. Additional tuition revenues will be used to cover the remaining balance for Phase I. The motion carried unanimously.

Mr. Graf made the motion, seconded by Mr. Ferguson to approve the bid of \$92,776.00 from Lydick-Hooks of Wichita Falls for roof repairs at Century City Center. The motion carried unanimously.

Mr. Ferguson made the motion, seconded by Mr. Graf to approve a special election to fill the vacancy on the Vernon College Board of Trustees. The election will coincide with other elections in Wilbarger County on Tuesday, November 2. The motion carried unanimously.

Public Comment – No one was present to make comments.

President's Report/Board Discussion Items:

Dr. Johnston reported that the person handling the investments for the Vernon College Foundation has changed companies. The Foundation is exploring their investment options and has received proposals from four companies. The Foundation will meet on August 12 to hear their presentations.

Dr. Johnston also presented the board with "*The Quest*" the College's Quality Enhancement Program. The activities outlined in the featured article will become our blueprint for dealing with our students.

Dr. Johnston pointed out the upcoming events:

- (1) Vernon College Access Program (VCAP) annual meetings – August 4 and 5
- (2) Surgical Technology and LVN Pinning Ceremonies – August 12
- (3) Volleyball Alumni game – August 14, Vernon, 3 pm
- (4) Fall Semester Kickoff for all Faculty and Staff – August 16
- (5) "Regular" Office Hours resume – August 16
- (6) Registration – August 17, 18, 19
- (7) Classes begin – August 21
- (8) Softball Alumni gave – August 28, Vernon, 1 pm
- (9) Labor Day Holiday – September 6

Dr. Johnston presented the Philanthropic report/Outside Grants report.

Personnel:

Mrs. Mahoney made the motion, seconded by Mr. Brints to accept

Resignations

- (1) Mike McCoy, Economics Instructor, effective July 18, 2010
- (2) Martha Samson, CNA Director/City View Instructor, effective July 29, 2010
- (3) Debbie McCoy, Cosmetology Lab Assistant/Switchboard Operator, Century City Center, effective July 1, 2010
- (4) Tera Hurd, Secretary to the Dean of Instructional Services, Vernon Campus, effective July 31, 2010

Employments

- (1) Marla Divine, LVN Instructor, Vernon Campus, effective July 19, 2010 with a 12-month salary of \$44,935
- (2) Justin Sanders, Health Careers Instructor, Vernon HS, effective August 2, 2010 with a 9.5 month salary of \$35,048
- (3) Diana Shipley, Cosmetology Instructor, Vernon Campus, effective August 3, 2010 with a 12-month salary of \$44,935

The motion carried unanimously.

There being no further business Chairman Heatly stated that the meeting was adjourned.

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Mr. Gene Heatly, Chairman

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Mr. Norman Brints, Secretary